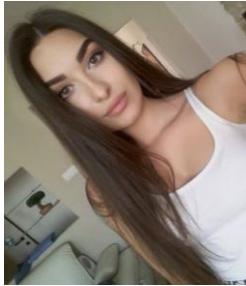


PERSONAL INFORMATION

Lenka Puháková



📍 Švábska 38, 080 05, Prešov, Slovakia

☎ 0903 120 467

✉ l.puhakova@gmail.com

🌐 <http://www.gjar-po.sk/~lenka.puhakova4a/>

💬 Messenger- Lenka Puháková

Sex female | Date of birth 26/09/1998 | Nationality Slovakian

JOB APPLIED FOR
POSITION
STUDIES APPLIED FOR

Advertising Agency / Graphic designer / Graphic and Media Design

WORK EXPERIENCE

June 2017-August 2017

Receptionist in fitness center, Designer of webside

City Gym GH plus, ZOC MAX Prešov

- customer's service, creating the visualisation of webside

Business or sector Service

EDUCATION AND TRAINING

2014-2018

High school

Gymnázium Jána Adama Raymana , Prešov , A-levels compatible education

- generally knowledge with focus on IT and History of Art

2005-2014

Primary school

Važecká 11, Prešov

- generally knowledge

PERSONAL SKILLS

Mother tongue(s)

Slovak

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B2	B2	B2
German	B1	B1	B1	B1	B1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills ▪ good communication skills gained through my experience as receptionist in fitness center

Organisational / managerial skills ▪ responsibility for the functioning of fitness center

Job-related skills ▪ good presentation skills

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Independent user	Independent user

Levels: Basic user - Independent user - Proficient user

[Digital competences - Self-assessment grid](#)

- good command of office suite (word processor, spread sheet, presentation software)
- good command of photo editing software gained as an amateur photographer
- good command of program for creating websides

Other skills ▪ drawing
▪ aesthetic skills

Driving licence B

ADDITIONAL INFORMATION

- Presentations
Projects
- Professional presentation - Human subconscious, Prešov, 2017
 - Interior proposals, 2015-2017

ANNEXES

- photos of interior proposals